



Wednesday, February 3, 2016 Select Board Meeting Agenda

Hadley Town Hall - Room 203 7:00 pm

1. Call to Order

Subject 1.1 Call to order
Meeting Feb 3, 2016 - Select Board Meeting Agenda
Category 1. Call to Order
Access Public
Type Procedural

2. Consent Agenda

Subject 2.1 Consent Agenda
Meeting Feb 3, 2016 - Select Board Meeting Agenda
Category 2. Consent Agenda
Access Public
Type Action
Fiscal Impact Yes
Dollar Amount \$100,343.78
Budgeted Yes
Budget Source Article for Sewer Pump Stations 1 and 4 (\$1,866,000 borrowing), \$15,000 = Chapter 90
Recommended Action Motion to approve the Consent Agenda as presented.

Minutes	January 20, 2016
Warrants	AP1631, PR1631
Payment Requisition	W.M. Schultz #17 \$85,343.78
Russell Brook Culvert	Installation of rip rap - \$15,000
Dispatch Resignation	James Baj
One Day All Alcohol Liquor License Request	Top of the Campus, March 25 Billy Currinton - Summer Forever Tour
One Day Wine and Malt Liquor License Request	Amherst Chamber of Commerce After 5 Event at the Central Rock Gym February 10, 2016

File Attachments
[CONSENT AGENDA PROCEDURES.docx \(14 KB\)](#)
[Russell Brook Culvert.pdf \(1,000 KB\)](#)
[Top of the Campus - March 25.pdf \(378 KB\)](#)
[01.20.2016 Select Board Minutes.pdf \(218 KB\)](#)
[W.M. Schultz Payment Requisition #17.pdf \(1,022 KB\)](#)
[After 5 Event - Central Rock Gym.pdf \(398 KB\)](#)

3. Public Comments: 7:00 - 7:15 pm

Subject 3.1 Public Comments
Meeting Feb 3, 2016 - Select Board Meeting Agenda
Category 3. Public Comments: 7:00 - 7:15 pm
Access Public
Type Information

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

4. Appointments

Subject 4.1 7:15 pm Appointment - DPW Director Search Committee Recommendation - Marlo M. Warner II
Meeting Feb 3, 2016 - Select Board Meeting Agenda
Category 4. Appointments
Access Public
Type Action, Discussion

Recommended Action Conduct an interview, and if the interview is satisfactory, motion to hire, subject to contract negotiations.

The Board will meet with Mr. Warner following the recommendation of the DPW Director Search Committee. The members will have an opportunity to interview the candidate.

File Attachments
[Marlo M. Warner II.pdf \(486 KB\)](#)

Subject 4.2 7:30 pm Finance Committee Discussion
Meeting Feb 3, 2016 - Select Board Meeting Agenda
Category 4. Appointments
Access Public
Type Action, Discussion

Recommended Action Motion to create a schedule for appointment with department heads to discuss FY17 budget.

The Select Board and Finance Committee will discuss the process by which the Town prepares the budget to be presented to the Annual Town Meeting, May 5, 2016. A calendar for the Annual Town Meeting is attached.

The Governor released his FY 2017 budget proposal (House 2). The impact of his State Aid is attached, along with the FY 2017 budget revision.

File Attachments
[Memo atm countdown.doc \(26 KB\)](#)
[House 2 Local Aid 012816.pdf \(400 KB\)](#)
[Budget FY 2017 based on House 2 012916.pdf \(1,041 KB\)](#)

Subject 4.3 8:00 p.m. Library Trustees and Senior Services Building Program and Other Municipal Buildings Discussion
Meeting Feb 3, 2016 - Select Board Meeting Agenda

Category 4. Appointments
Access Public
Type Action, Discussion
Fiscal Impact Yes
Budget Source Funds may come from grants and town meeting appropriations.
Recommended Action Hear the report of the Trustees and Senior Services Director.

The Goodwin Memorial Library Trustees and the Senior Services Director will discuss their building needs and outline a proposal to construct two buildings to provide better public services to the townspeople.

The Senior Center needs major upgrades, and it may be better to build a new senior center to service the needs of Hadley's elder population.

The Library needs improvements, and the Trustees are pursuing a construction grant for a new library building. The preferred location of the new library is the site of the current Hadley Senior Center. The Trustees seek a vote at a Town Meeting to (1) receive community support to apply for the grant [up to 50% of the eligible costs], (2) approve the preliminary design of the new library, and (3) designate a specific parcel for the location of the new library. (This vote may be deferred to the fall special town meeting, which is tentatively scheduled for October 20, 2016).

The library grant application is due January 2017. Ground breaking would happen no earlier than January 2019.

The Senior Center will need a design for a new building, and the design should include a future needs study. Funding for such a design and study may be borrowed as per MGL Chapter 44, section 7 (21).

The Designer Selection and Owners Project Manager may be bid in advance of the Annual Town Meeting appropriation in order to maximize the time between May 5 and October 20.

5. Old Business

Subject 5.1 Fire Chief Employment Agreement
Meeting Feb 3, 2016 - Select Board Meeting Agenda
Category 5. Old Business
Access Public
Type Action
Fiscal Impact Yes
Dollar Amount \$91,000.00
Budgeted Yes
Budget Source Funds are contained within the FY 2017 Fire Department budget proposal.
Recommended Action Motion to sign the contract

The Board will vote to ratify the contract of the Fire Chief 2016 to 2019.

File Attachments
[Fire Chief Contract 2016-2019.doc \(54 KB\)](#)

Subject 5.2 Annual Report Dedication
Meeting Feb 3, 2016 - Select Board Meeting Agenda
Category 5. Old Business
Access Public
Type Action, Discussion
Recommended Action Motion to dedicate the 2015 Annual Report, Award of the Fred Oakley Jr. Award for Volunteer of the Year
The Town Clerk has recommended Helen Baj and Irene Bemben.

Subject **5.3 DPW Collective Bargaining Agreement**

Meeting Feb 3, 2016 - Select Board Meeting Agenda

Category 5. Old Business

Access Public

Type Action

Recommended Action Motion to approved the memorandum of agreement for the collective bargaining agreement between the Town of Hadley and the United Public Service Employees Union (DPW).

The DPW union ratified the proposed collective bargaining agreement for the period July 1, 2015 through June 30, 2018.

File Attachments

[MEMORANDUM OF UNDERSTANDING UPSEU-DPW-11-30-2015 AMENDED 120215.docx \(26 KB\)](#)

6. New Business

Subject **6.1 Report on MMA Annual Meeting**

Meeting Feb 3, 2016 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type Discussion

The Select Board members and the Town Administrator will give a brief presentation of their experiences at the Massachusetts Municipal Association's Annual Meeting, January 22-23, 2016.

Subject **6.2 Commonwealth Compact Designation of Signatory**

Meeting Feb 3, 2016 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type Action

Recommended Action Motion to designate a member of the Select Board to sign on behalf of the Town of Hadley for the Commonwealth Compact technical assistance grant program.

In September, the Town of Hadley applied to the new Commonwealth Compact technical assistance program to (1) help develop a financial management team based on best practices, and (2) develop a safe routes to school program (see attachment).

Lt. Governor Polito will sign the agreement on Thursday, February 11, 2016 3:15 p.m. to 4:00 p.m. in Northampton City Hall. A member of the Select Board is required to be on hand to co-sign with the Lt. Governor.

File Attachments

[COMMONWEALTH COMMUNITY COMPACT.docx \(18 KB\)](#)

Subject **6.3 State of Bridge on Bay Road Weight Restriction and Lane Closure**

Meeting Feb 3, 2016 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type Discussion

On Thursday, January 21, the Town of Hadley received an informal notice from MassDOT, District 2, that the bridge over the Fort River on Bay Road was in seriously bad shape, and that repairs are needed as soon as possible. MassDOT plans to close one lane of the bridge, set up signals at the location, and detour traffic. A formal notice followed by immediate action is expected any day.

This is a state-owned bridge, and the responsibility (financial, construction, and permitting) belong to the state. There

should be no direct financial impact to Hadley taxpayers.

Chief Spanknebel, Chief Mason, Acting DPW Director Klimoski, and Superintendent McKenzie are working on contingency plans for the future (could happen at any moment) partial closure of the bridge over Fort River. These folks are planning for altered bus routes, snow plow routes, traffic route, and emergency response. Chief Spanknebel is working on obtaining special permission to send fire trucks over the bridge, and MassDOT is working out weight loads, etc. We have also reached out to our mutual aid partners and agencies that use Bay Road (PVTA, and Belchertown ambulance).

Subject 6.4 Environmental Bond 2014: Water and Sewer Capital Projects

Meeting Feb 3, 2016 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type Action, Discussion

Fiscal Impact Yes

Dollar Amount \$1,200,000.00

Recommended Action Motion to send a letter to the Department of Environmental Protection requesting release of \$850,000 for sewer capital improvements.

In 2014, the Town of Hadley was listed in the Environmental Board, Section 2200-7021 of Chapter 286 of the Acts of 2014, for \$1,250,000 for water and sewer capital improvements. On January 27, 2016, it was announced that the state had released \$400,000 for the Route 9 water line replacement project.

The Town thanks Governor Baker, Senator Rosenberg, and Representative Scibak for their efforts on behalf of the Town of Hadley.

The Select Board now seeks the release of the remaining funds to pay for sludge handling improvements at the wastewater treatment plant (estimated to cost \$850,000).

7. Other

8. Announcements

9. Executive Session

10. Adjournment

Subject 10.1 Adjournment

Meeting Feb 3, 2016 - Select Board Meeting Agenda

Category 10. Adjournment

Access Public

Type Action

Recommended Action Motion to adjourn